




Lisette Camilo  
Commissioner

**MEMORANDUM**

Dawn M. Pinnock  
Deputy Commissioner  
Human Capital

To: All Interested Parties  
From: Tanu Rupani  
Director, Classification and Compensation

David N. Dinkins  
Municipal Building  
1 Centre Street  
21<sup>st</sup> Floor  
New York, NY 10007

Date: November 17, 2017   
Subject: Notice of a Public Hearing on a proposal to amend the classification of the Classified Service of the City of New York under the heading POLICE DEPARTMENT (056), in the Non-Competitive Class, by increasing the number of authorized positions for the title of Employee Assistance Program Specialist from one (1) to four (4) positions.

The Deputy Commissioner of Human Capital, Department of Citywide Administrative Services has scheduled a Public Hearing to be held on December 11, 2017, at 10:00 AM, 125 Worth Street, 2<sup>nd</sup> Floor Auditorium, New York, NY 10013 on a proposal to amend the classification of the Classified Service of the City of New York.

We propose to classify the following positions in the Non-Competitive Class, subject to Rule XI, Part II:

Title Code Number	No. of Authorized Positions	Class of Positions	Annual Salary Range – Effective 09/01/2016		
			New Hire Minimum	Incumbent Minimum	Maximum
53059	4#	Employee Assistance Program Specialist	\$51,085	\$55,090	\$91,727

# increase from 1 to 4

Part II positions are covered by Section 75 of the Civil Service Law Disciplinary procedures after 5 years of service.

Copies of the proposal memorandum, the proposed classification resolution, and the proposed class specification for the above title can be viewed on the DCAS Website at: [http://www.nyc.gov/html/dcas/html/work/Public\\_Hearing.shtml](http://www.nyc.gov/html/dcas/html/work/Public_Hearing.shtml)

Those wishing to testify should contact Marshall Maa of my staff at (212) 386-0345, email address: [mmaa@dcas.nyc.gov](mailto:mmaa@dcas.nyc.gov) as soon as possible before December 11, 2017. Written statements may be submitted to the Department of Citywide Administrative Services, Classification and Compensation, 1 Centre Street – Room 1448 South, New York, NY 10007 and must be postmarked no later than December 14, 2017.



**Accessibility Questions?**

Contact DCAS Accessibility at 212-386-0256, or [accessibility@dcas.nyc.gov](mailto:accessibility@dcas.nyc.gov) by December 4, 2017.